**Cleish Parish Church of Scotland**

**Scottish Charity Number: SC003168**

**Gift Aid Declaration**

**Boost your donation by 25p of Gift Aid for every £1 you donate**

Please tick the box. I want to Gift Aid all monetary donations I make from today onwards and have made in the past four years to **Cleish Parish Church of Scotland** (Registered Scottish Charity SC003168).

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay the difference.

**Your Details (BLOCK CAPITALS please)**

|  |  |
| --- | --- |
| **Title & First Name or Initials** |  |
| **Surname** |  |
| **Home Address** |  |
| **Town** |  |
| **Postcode** |  |

**Signed**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Notes**

1. You can cancel this Declaration at any time by notifying the Church Treasurer or Gift Aid Convenor.

2. You must pay an amount of Income Tax and/or Capital Gains Tax at least equal to the tax which can be reclaimed on your Gift Aid donations to all charities in the tax year.

3. If your circumstances change in the future and you no longer pay sufficient tax, you should cancel this Declaration.

4. If you pay a higher rate tax you can claim further tax relief by including all your Gift Aid donations on your Self-Assessment tax return or by asking HMRC to adjust your tax code.

5. Please notify any change of name or home address.

**Your Personal Data**

You are being asked to supply your name, address, postcode and signature.

The purpose of processing the personal data we ask for is to complete a Gift Aid declaration. The legal basis for this processing is the Legitimate Activities of the Church as a not-for-profit organisation. Your personal data will not be used for another purpose without your consent. If you do not provide the personal data requested, we cannot complete the declaration. Your personal data will only be shared with HMRC as an independent data controller. This sharing is solely for the purpose of administering Gift Aid declarations.

You have rights under the Data Protection Act 2018. For more information visit the website at [www.churchofscotland.org.uk/using-our-site/privacy-centre](http://www.churchofscotland.org.uk/using-our-site/privacy-centre) .